

**Faculty Jurisdiction Rules 2015  
 PETITION FOR FACULTY  
 in respect of  
 RESERVATION OF A GRAVESPACE**

To the Consistory Court of The Diocese Of Chester

PARISH: \_\_\_\_\_ CHURCH: \_\_\_\_\_

TO BE COMPLETED BY THE PETITIONER(S)			
DETAILS OF EACH PETITIONER:			
(1) Name:			
Address:			
Tel No:		Email:	
(2) Name:			
Address:			
Tel No:		Email:	
(3) Name:			
Address:			
Tel No:		Email:	
(4) Name:			
Address:			
Tel No:		Email:	
The Petitioner(s) named above, <b>PETITION</b> as follows:			
The Petitioner(s) seek a Faculty reserving Burial Plot Number: _____			
In the churchyard of the Parish Church of: _____			
in accordance with the Particulars contained or attached to this Petition.			
SIGNATURES OF PETITIONER(S)			
(1)		(2)	
(3)		(4)	
Date:			

**THE GROUNDS OF OUR PETITION** are that:

Continue on a separate sheet as necessary

**SECTION 1  
TO BE COMPLETED BY THE PETITIONER(S)**

**PARTICULARS**

1.	Are you now resident in the aforesaid Ecclesiastical Parish?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
2.	If not, are you on the Church Electoral Roll?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
3.	If you are neither resident in the Parish nor on the Electoral Roll, please state in full your connection with the Parish Church:				
4.	Please state dates of birth of applicants:				
5.	A reservation of a gravespace is to be granted for a defined period of years only. For what period do you seek the reservation?				
6.	Please give any additional information to support your application (please use a separate sheet if necessary):				
7.	Is the plot proposed to be reserved to be used for a full burial or the interment of cremated remains?	<input type="checkbox"/>	Full burial	<input type="checkbox"/>	Cremated remains

**I/We the Petitioner(s) confirm that the statements in this Petition and answers to the questions above are true to the best of the knowledge and belief of each one of us**

	Signature(s) of Petitioner(s)	Date
1.		
2.		
3.		
4.		

## SECTION 2

### To be forwarded by the Registrar to the Incumbent/Priest in Charge for completion

8.	Do the Applicants live in the Parish?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
9.	Are the Applicants members of your Church Electoral Roll?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
10.	Assuming the current rate of burials, when will the present churchyard be full?		
11.1	Is any further land available for consecration when the present churchyard is full?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
11.2	Does that land now belong to the Church?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
11.3	For how long would the additional land enable burials to continue?		
12.	Do you and your Churchwardens consent to this Petition? If yes, please provide a written letter signed by yourself and your Churchwardens giving your reasons for consenting to this Petition	<input type="checkbox"/> Yes	<input type="checkbox"/> No
13.	Does the PCC consent to the Petition? If yes, please provide a duly certified copy of the PCC Resolution.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
14.	So far as you are aware, does any other person have an expectation of being buried in this plot? If yes, please give full details:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
15.	If the Applicants are not residents within the Parish and are not on the Church electoral role, please explain in a covering letter your Church policy regarding the burial in the churchyard of persons without a legal right of burial		
16.	Taking into account ground conditions, will digging out the grave at a future date – at a time when the adjoining plots have been used and have memorials – present practical problems for the grave digger – e.g. is it necessary to use mechanical equipment to dig out a grave because of rock close to the surface?		
17.	Do you consider it appropriate to protect the plot (if reserved) by some form of marker – or by the laying of a layer of sand below the ground surface? Please discuss with your normal grave digger or other appropriate person and respond in your covering letter.		
<b>Signature of Incumbent / Priest in Charge</b>		<b>Date</b>	

**Please note that there is a statutory fee of £305.40 upon lodgement of the petition.**

This amount is the standard prescribed Court fee payable on the lodgement of a Petition for a Faculty. Court fees are laid down by annual Orders made by General Synod. This fee is payable whether or not a faculty is granted and is payable upon lodgement of the Petition.

Additional costs could be incurred should the petition become complicated, objections are received or there is a requirement for a court hearing or written representations. If this is the case you may be liable for these costs.

Once completed, please return the form, appropriate supporting documents and cheque (made payable to Chester DBF) to:

The Registry, Church House, 5500 Daresbury Park, Daresbury, Warrington WA4 4GE

**Registrar:** Lisa Moncur, LL.B

**Tel:** 01928 718 834

**Email:** [lisa.moncur@chester.anglican.org](mailto:lisa.moncur@chester.anglican.org)

**Clerk:** Joanne Williams

**Tel:** 01928 718 834

**Email:** [jo.williams@chester.anglican.org](mailto:jo.williams@chester.anglican.org)