

**Co-** **Chairs of Chester Diocesan Disability Forum**

**Role Description**

There are two co-chairs of the Disability Forum, collaborating in leading the work of the Forum in the Diocese. The Co-Chairs ensure that the Forum works effectively in service of its terms of reference. The Co-Chairs lead in an inclusive way, supporting the Forum to work together well, and providing support and challenge to the Diocesan Disability Adviser. The Co-Chairs are also ambassadors for the Forum in the diocese

**Co-Chairs role**

* To provide leadership to the Forum, helping it to achieve its aims.
* To work in partnership with the Diocesan Disability Adviser to achieve the Forums aims.
* To optimise the relationship between the Forum and staff at Church House and those working in parishes
* To provide reports to the Outreach Committee, and to attend Outreach Committee meetings as invited.
* To plan and chair the meetings of the Forum
* With the Diocesan Disability Adviser to act as spokespersons and figureheads for the Forum
* To promote a strong safeguarding culture, being trained in Safeguarding up to Leadership level

***What we are looking for***

**Essential**

* An appreciation of the significance of this work for the mission of God in the world
* The ability to think and work strategically.
* An inclusive leadership style, able to inspire and support everyone to participate on an equal footing, fostering a collaborative committee environment
* An effective advocate, able and willing to champion the Forum’s work through personal networks, social media, and other channels.
* A strong personal commitment to equity, diversity and inclusion.
* A person of faith who can work pastorally and theologically.

In addition to the above, the Chair will have the responsibilities and qualities of all Forum members, as shown in the Volunteer Agreement and the terms of reference of the Disability Forum

***Terms of appointment***

**Terms of office**

* Co-Chairs are appointed for a 3 year term of office, renewal for further terms
* This is a voluntary position, but reasonable expenses will be reimbursed.
* There is an Occupational Requirement for the postholder to be a practising Christian, in accordance with the Equality Act, 2010.

**Accountability**

The Co-chairs will be accountable to the Outreach Committee and will find support from the Chair of that Committee and the Archdeacon attending the Forum.

**Time commitment**

* Attending 4-6 Forum meetings annually. Currently meetings are held both online and on site.
* Bi-monthly scheduled meeting with the Diocesan Disability Adviser with flexibility to respond swiftly to the occasional ad hoc issue
* Attending Outreach Committee as appropriate.